

Job Description

Job title: Change Manager

Department: Service Innovation

Jurisdiction: Jersey

Purpose of the role

To design, implement and administer the infrastructure to embed employee adoption of change initiatives across Ogier to maximise return on investment.

Create and deliver strategies and plans to help employees maximise the adoption of new initiatives by honing methods of effective and sustained behaviour change.

To understand the jurisdictional cultural needs to better influence how change is deployed locally, leading the coordination of activities relevant to jurisdictional need.

Key Responsibilities

- Drive the adoption of process improvements and technology developments across the group.
- Lead and manage a full schedule of annual activities to educate, upskill and prepare the organisation to adopt good practices and improve our client delivery.
- Advise and influence key stakeholders to evolve the co-ordination and delivery of change initiatives, building the processes and infrastructure to facilitate successful business implementation
- Lead the administrative delivery of the Ogier 'Tech-yes-ology' programme across the Ogier offices through developing close partnerships with subject matter experts, process owners, learning and operational resource in each location.
- Support the design, development, delivery and management of internal communications to best affect business change in collaboration with Group Marketing
- Provide input, document requirements and support the design and delivery of training programmes alongside the Service Delivery Lead function
- Define and measure success metrics and monitor change progress

Competencies

- A solid understanding of "the people side of change" along with experience of deploying a range of techniques to positively influence
- Very strong organisational skills and the ability to create detailed plans and monitoring thereof
- Ability to clearly articulate messages to variety of audiences, through a variety of mediums
- An administration ninja, able to plan to the greatest level of detail and take full responsibility of ensuring everything is followed through – a "completer / finisher".
- Excellent communicator, able to influence stakeholders across the business
- Driven and tenacious with sound judgement and good team spirit

Contact

To apply for this role please send your CV to recruitment@ogier.com

Regulatory information can be found at ogier.com